

# Enrollee Programs

## PAYROLL & HOLIDAY SCHEDULE

### 2022 Holiday Schedule

The following are the official holidays to be observed by the enrollees:

2022 Holiday Schedule	
New Year's Day	12/31/21*
MLK Day	1/17/22
President's Day	2/21/22
Memorial Day	5/30/22
Juneteenth	6/20/22**
Independence Day	7/4/22
Labor Day	9/5/22
Columbus Day	10/10/22
Veterans Day	11/11/22
Thanksgiving Day	11/24/22
Christmas Day	12/26/22***

\* New Year's Day, January 1<sup>st</sup> is observed on Friday, December 31<sup>st</sup>.

\*\*Juneteenth, June 19<sup>th</sup> is observed on Monday, June 20<sup>th</sup>.

\*\*\*Christmas Day, December 25<sup>th</sup> is observed on Monday, December 26<sup>th</sup>

Enrollees also receive one Individual Holiday per calendar year. This day must be taken all at the same time- you may not break up the time in multiple days. The amount of Individual Holiday Leave available is calculated in the same way as Holiday Leave.

<u>Period Begin Date</u>	<u>Period End Date</u>	<u>Payroll Deadline Close of Business</u>	<u>Period Check Date</u>
12/18/21	12/31/21	01/03/22	01/13/22
01/01/22	01/14/22	*1/14/2022	01/27/22
01/15/22	01/28/22	01/31/22	02/10/22
01/29/22	02/11/22	02/14/22	02/24/22
02/12/22	02/25/22	02/28/22	03/10/22
02/26/22	03/11/22	03/14/22	03/24/22
03/12/22	03/25/22	03/28/22	04/07/22
03/26/22	04/08/22	04/11/22	04/21/22
04/09/22	04/22/22	04/25/22	05/05/22
04/23/22	05/06/22	05/09/22	05/19/22
05/07/22	05/20/22	05/23/22	06/02/22
05/21/22	06/03/22	06/06/22	06/16/22
06/04/22	06/17/22	*6/17/2022	06/30/22
06/18/22	07/01/22	*7/1/2022	07/14/22
07/02/22	07/15/22	07/18/22	07/28/22
07/16/22	07/29/22	08/01/22	08/11/22
07/30/22	08/12/22	08/15/22	08/25/22
08/13/22	08/26/22	08/29/22	09/08/22
08/27/22	09/09/22	09/12/22	09/22/22
09/10/22	09/23/22	09/26/22	10/06/22
09/24/22	10/07/22	*10/7/2022	10/20/22
10/08/22	10/21/22	10/24/22	11/03/22
10/22/22	11/04/22	*11/4/2022	11/17/22
11/05/22	11/18/22	*11/18/2022	12/01/22
11/19/22	12/02/22	12/05/22	12/15/22
12/03/22	12/16/22	12/19/22	12/29/22

\*Indicates that deadline is close of business on Friday